



*Handmade Crafts, Fine Art,  
Food, Entertainment, Car  
Shows, Children's Activities,  
Cooter Idol and Miss Cooter  
Contest, Cooter Races,  
Outdoor Shows and  
so much more!*

- \* *Friday set up available*
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- \* *Electric Available*
- \* *Great layout for vendors*
- \* *Held in beautiful lakefront  
parks*
- \* *Lots of pre-festival  
events!*
- \* *Friendly staff & volunteers*

Great American Cooter Festival  
212 W. Main Street  
Inverness, FL 34450



**October 29 & 30, 2011**

**ARTS & CRAFTS  
APPLICATION**

Held in historic downtown  
Inverness, Florida  
in the city's two most  
beautiful lakefront parks:  
Liberty Park &  
Wallace Brooks Park

# City of Inverness Great American Cooter Festival

## Vendor Information Sheet

Keep this page for your records

Vendors for the 2011 Great American Cooter Festival will be assigned space for **Saturday, October 29 from 10am—6pm** and **Sunday, October 30 from 12noon—5pm** at Liberty Park or Wallace Brooks Park in Inverness, Florida.

There is no rain date. The Festival will take place regardless of weather. Please plan to protect your products from a variety of conditions. Vendor Fees are **NON-REFUNDABLE**.

**For Vendor questions:**

**Phone: 352-726-2611**

**E-mail: [cooterfestival@inverness-fl.gov](mailto:cooterfestival@inverness-fl.gov)**

**City of Inverness Great American Cooter Festival**

**212 W. Main Street Inverness, FL 34450**

**Office (352) 726-2611 Fax (352) 726-0607 [www.cooterfestival.com](http://www.cooterfestival.com)**

Great American Cooter Festival retains the right to reject any vendor application. Space assignments are determine based upon the best interest of the Great American Cooter Festival. This contract neither implies nor grants any preferential location.

Vendors must submit merchandise lists with description of items and pricing with completed applications. By submitting an application to the Great American Cooter Festival, vendor indicates that he/she has read Terms of Contract for Food Booth, Ride Booth, and/or Arts & Crafts Booth and accepts the full terms of the contract.

PLEASE READ THE TERMS BELOW

### Terms of Contract for the Great American Cooter Festival

1. **ALL PROCEEDS** from vendor sales will belong to the vendor. Vendors are responsible for collecting sales tax and for reporting earnings to the IRS.
2. **STORAGE OF MATERIALS** during the Great American Cooter Festival must be confined within the area assigned to you. Plan for storage within your area when designing the configuration of your booth area. Booth space will be limited to 12' x 12'.
3. **VENDORS ARE EXPECTED** to provide their own tables and display boards. Do not tape, tack, or otherwise affix any materials or signs to walls, trees, lamp posts or other surfaces on public or private property. Canopies should be anchored by cinder-blocks, or sandbags. **NO STAKES ALLOWED**.
4. **VENDORS ARE RESPONSIBLE** for transporting and placing their own booths. Labor to erect booths will not be provided.
5. **NO VENDORS OR THEIR REPRESENTATIVES** shall conduct themselves in a manner offensive to general standards of decency or good taste. The Festival Officials reserve the right to screen all booths and exclude inappropriate items. In the event of inappropriate behavior, the booth will be forced to close and all fees will be forfeited.
6. **VENDOR SETUP** may begin at the Festival Area in Liberty Park or Wallace Brooks Park on Friday October 28 from 4:00 PM until 8:00 PM, or between the hours of 6:00-8:00 AM on Saturday morning, October 29. Vendors will be directed by event staff to assigned space & may only enter park through approved entrances. Driving on state trail/non-designated areas is prohibited. All booths must be fully set up and operational by 9:30 AM and remain open until closing. No exhibitors will be admitted after 8:00 AM Saturday, October 29. **ALL VEHICLES MUST BE REMOVED** from the Festival area by 9:30 AM Saturday, October 29. Vendors will be directed to designated parking area after set up is complete.
7. **VENDOR BREAKDOWN** will begin at 5:15 PM or after the festival ends on Sunday, October 30, 2011.
8. **WHEN VACATING**, booth space must be left clear of paper, packing materials, or other refuse. Do not discard cartons or packing materials anywhere in the festival area. Unless you have paid the \$10 Waste Disposal Fee, these items must be stored in your vehicle and taken upon your departure. If you have PAID and intend to leave any trash at your space, all trash must be bagged and left in the center of your space for collection. Proceeds from this fee will be donated directly to the Young Marines for their efforts.
9. **POWER** is available in the festival area at an additional cost of \$53 per duplex outlet. Each outlet is 110 volts, 20 amps. 220V power is not available. Portable generators of any kind are **NOT** permitted. Power is not available for campers/RVs. **NO WATER** source (hook-up) will be available to service individual vendors.
10. **THE NAME** "Great American Cooter Festival" and "Great American Cooter Fest" is a trademark and **MAY NOT** be used to personalize any items sold at the Great American Cooter Festival unless the Festival Committee has negotiated, approved, and issued an exclusive Special Activities Contract with you, and arrangements have been made for the Festival to receive full commissions or royalties on the sale of merchandise. **DO NOT ATTEMPT** to use the name, Cooter personalities, or any variation thereof on shirts, clothing goods, or merchandise of any kind. It is permissible to personalize with "Inverness, Florida" or the date. The Great American Cooter Festival will prosecute violators to the fullest extent of the law. This application is not a "Special Activities Contract."
11. **ALL MERCHANDISE** made available for sale will be limited to hand-crafted items that have been sculpted, painted, photographed, designed, constructed or otherwise fashioned by the artist or artisan. Selected commercially produced or manufactured products will be allowed. It will be at the discretion of the Festival Officials of the Great American Cooter Festival as to what manufactured items will be allowed.
12. **SUBMIT A COMPLETE LIST** of proposed items including 3 different photos of items. To preserve the integrity of each vendor's market, this list will be screened and a final approval returned with your confirmation. Only approved items will be allowed for sale at the Great American Cooter Festival. More than one type of each item may be approved for sale. If you wish to have photos returned, please provide a self-addressed stamped envelope.
13. **RESTRICTIONS.** Vendors are not allowed to "ROVE/ROAM" the festival with their merchandise at any time. No alcoholic beverages, pets, loud music, or television and no "hawking" will be allowed in the vicinity of your booth.
14. **SECURITY.** Limited security is provided. We **do not** recommend leaving items of value in your booth overnight. **YOUR BOOTH AND CONTENTS REMAIN YOUR RESPONSIBILITY.** The City of Inverness and event organizers assume no responsibility for injury to persons, loss or damage to any property of the vendors, including vandalism and theft.



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# CITY OF INVERNESS GREAT AMERICAN COOTER FESTIVAL

WWW.COOTERFESTIVAL.COM

Inverness, Florida

October 29—30,  
2011

## Arts & Crafts Vendor Application

Name/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone:( ) \_\_\_\_\_ Mobile:( ) \_\_\_\_\_

Email: \_\_\_\_\_

CHECK ONE :  Arts & Crafts  Novelty Item

A DETAILED DESCRIPTION OF PRODUCTS AND PRICING MUST BE ATTACHED TO THIS APPLICATION AND SUBMITTED NO LATER THAN SEPTEMBER 1, 2011 . AFTER SEPTEMBER 1, 2011 A \$10 LATE FEE WILL APPLY. CONTRACTS WILL BE MAILED BY SEPTEMBER 10, 2011.

**Applications submitted after 10/01/11 must call for availability**

# of 12' x 12' Spaces Requested \_\_\_\_\_ NOTE: Chairs, Tents, Canopies, and Extension Cords are NOT Provided.

Past Exhibitor?  Yes  No Electric Needed?  Yes  No

WAIVER: I hereby make application for booth space in the Great American Cooter Festival. In signing this application, I agree to abide by all the rules and regulations previously set forth. I assume all risks associated with this event and hold harmless the Great American Cooter Festival, the City of Inverness, and their employees, agents, and volunteers. Having read this waiver and knowing these facts and in consideration of your acceptance of my entry, I, for myself and anyone entitled to act on my behalf, waive and release all sponsors, their representatives, and successors, and any individual group associated with this event from all claims and liabilities of any kind arising out of my participation in this event, even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver. I grant permission to all the foregoing to use any photographs, motion pictures, recordings, verbal or written agreements, or any other record of this event for any legitimate purpose including publicity.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I have read the Terms of This Application**

Initial Box

SALES TAX  
Vendors are responsible for charging and claiming state sales tax with the State of Florida

Vendor Fees:

**Arts & Crafts**      \$100.00  
**Novelty Items**  
(Electric additional fee)



MAKE CHECKS PAYABLE TO:  
**City of Inverness**

MAIL TO:  
Great American Cooter Festival  
212 W. Main Street  
Inverness, FL 34450

BOOTH SPACE  
Booth space is limited to 12' X 12'

ELECTRIC SERVICE—LIMITED  
Power is available for an additional fee of \$53.00 per duplex outlet. Each outlet is 120 volts, 10 amps. 240V is NOT available. *Your placement may be based on area where power is available.*

WASTE DISPOSAL FEE  
A \$10 waste disposal fee may be paid if you wish to leave any trash at your space.

**All trash must be bagged and left in the center of your space for collection.**

Proceeds from this fee will be donated to the Young Marines.

INSURANCE CERTIFICATE  
Vendors who market Food or Rides must submit by mail or fax, **two Certificates** of Insurance showing current liability insurance coverage before space can be confirmed.

Certificates must name:  
**The City of Inverness**

**OFFICIAL USE ONLY**

Application Completed \_\_\_\_\_

Date Received \_\_\_\_\_

Fee Payment \$ \_\_\_\_\_

Electric/Waste Fee \$ \_\_\_\_\_

Total Fee \$ \_\_\_\_\_

Notes: